

Rental Application

HIGHLAND APARTMENTS LLC
5 Suburban Road Suite 103
Worcester, MA 01602
(508) 755-8484

For Office Use Only

Date _____
Property _____
Apt. # _____ Rent _____
Agent _____

Please complete all requested information on the front and back of this form. Thank you for the interest in our apartments.

Date of Application _____ Date of Desired Occupancy _____
Type & Size of Apt. Wanted (No. Of Bedrooms, etc.) _____

Personal Information

Applicant's Full Name _____ **Date of Birth** _____
Email Address _____
Social Security No. _____ **Driver's License No./State** _____
Co-Applicant's Full Name _____ **Date of Birth** _____
Social Security No. _____ **Driver's License No./State** _____

Full Names of All Other Residents:	Relationship to You	Date of Birth
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Do You or Any of the Other Occupants Have Any Pets? _____

If so, Kind of Pet, Breed, Weight, and Age _____

How Did You Hear About Our Property? _____

Residence History

Present Address _____
Present Telephone _____ Dates From: _____ To: _____
Present Landlord or Mortgage Co. _____ Telephone _____
Email Address _____
Monthly Payment \$ _____ Reason for Moving _____

Previous Address _____
Dates From: _____ To: _____
Previous Landlord or Mortgage Co. _____ Telephone _____
Monthly Payment \$ _____ Reason for Moving _____

Employment Information

Present Employer _____ Dates From: _____ To: _____
Employer's Address _____ Telephone _____
Position _____ Supervisor _____ Gross Monthly Salary _____

Previous Employer _____ Dates From: _____ To: _____
Employer's Address _____ Telephone _____
Position _____ Supervisor _____

Co-Applicant's Employer _____ Dates From: _____ To: _____
Employer's Address _____ Telephone _____

Rental Application

Position _____ Supervisor _____ Gross Monthly Salary _____

Other Information

Total Number of Vehicles (Including Company Vehicles) _____

Make/Model _____ Year _____ Color _____ Tag No./State _____

Make/Model _____ Year _____ Color _____ Tag No./State _____

Other Car, Motorcycle, etc. _____

Total Gross Monthly Household Income \$ _____

If there are other sources of income you would like us to consider, please list income, source and person (Banker, Employer, etc.) who we could contact for confirmation. You do NOT have to reveal alimony, child support or spouse's annual income unless you want us to consider it in this application.

Amount \$ _____ Per _____ Source _____ Telephone _____

Amount \$ _____ Per _____ Source _____ Telephone _____

References (Bank/Personal): _____

Have You or Your Co-Applicant Ever: Been sued for non-payment of rent? Yes No

Been evicted or asked to move out? Yes No Broken a rental agreement or lease? Yes No

Been sued for damage to rental property? Yes No Declared bankruptcy? Yes No

In Case of Personal Emergency, Notify: _____ Relationship _____

Address _____ Telephone _____ Work Phone _____

I hereby make application for an apartment and certify that this information is correct. I authorize you to contact any references that I have listed. I also authorize you to obtain my consumer credit report, which will appear as an inquiry on my file.

APPLICANT SIGNATURE _____

CO-APPLICANT _____

DATE SIGNED _____

For Office Use Only - Do Not Write Below

Date Application Received _____ Received By _____

Reference Verification	Remarks
<input type="checkbox"/> Present Landlord	
<input type="checkbox"/> Previous Landlord	
<input type="checkbox"/> Employment	
<input type="checkbox"/> Previous Employ.	
<input type="checkbox"/> Co-Applicant Employ.	
<input type="checkbox"/> Bank	
<input type="checkbox"/> Other	

Record of Payments Received		
Date	Description	Amount

This Application: Approved Declined

Date _____

By _____

Assigned to Apt. No. _____ Rent \$ _____

Apartment Address _____

Applicant Notified By _____

Anticipated Move-in Date _____